

## MINUTES OF ORDINARY MEETING POUNDSTOCK PARISH COUNCIL HELD ON WEDNESDAY 16-OCTOBER 2024

An Ordinary Meeting of Poundstock Parish Council was held on Wednesday 16-October 2024 at 7.00 p.m. in the Beach House, Widemouth Bay.

1. To note persons present and receive any apologies for absence with reason: 452/24

In attendance were Cllrs. Stephen Blake in the Chair and Cllrs. Michelle Carter, Max Faulkner, Eric Harris, Pamela Idelson, Tom O’Sullivan and Graeme Swatton.

**RESOLVED** to accept apologies with reasons for absence given by Cllrs. Steve Haynes and John Worth.

2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests.

Relating to any items appearing on the agenda:

Cllr. Michelle Carter Agenda Item PA24/07101.

453/24

3. Council to consider requests for Dispensations from Members concerning items on the agenda.

None received.

456/24

4. Public Open Session - Matters raised by members of the public on an agenda item: 457/24

A member of the public expressed concern regarding the recurring flooding along a section of the coast road. They noted that repeated flooding events are causing significant damage to the road and posing safety risks to drivers during periods of heavy rainfall. The same member of the public enquired if there was any update regarding the erection of a shed at Coppathorne, which had previously been reported. They expressed a desire for clarity on the status of this matter and any planned actions. The Chair responded, noting that Cllr. Chopak is currently addressing this issue and will provide further information as it becomes available. Further along Marine Drive on the incline towards Widemouth Manor was reported. It was noted that this is due to a blocked drain, which will be reported to highways for further action. Another resident enquired about the overgrown road hedges at Millook. The Chair responded that the landowner is currently in the process of trimming the hedges.

5. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of Full Council:

**RESOLVED that the Minutes of the Council Meeting held on 02-October 2024 were a true and accurate record and were signed by the Chair (1 abs).**

458/24

(b) No matters arising.

459/24

6. Correspondence to discuss and resolve a course of action: 460/24

Correspondence schedule was reviewed and **NOTED**.

(a) 07/10/24 - Street Trading Renewal/Variation for Vic’s Mobile Catering at A39 Lay-by Box’s Shop - No objection.

(b) 09/10/24 - Community Capacity Fund Invitation 28-February 2025 at New County Hall, Truro. The Chair, Cllr Stephen Blake and Vice-Chair Cllr. Michelle Carter to attend.

(c) 09/10/24 - Street Lighting Initiative - Next Phase was noted.

7. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment:

*\* Cllr. Michelle Carter left the meeting before the next item was discussed.*

**PA24/07101** Proposal: Reserved matters application for appearance, landscaping, layout and scale and details relating to the discharge of Conditions 4 and 6 (Plots 2 and 3) following outline approval PA21/06354 dated 14.09.21 for residential development of up to four dwellings and associated access and landscaping. Location Bingera Cottage, Madeira Drive, Widemouth Bay, Bude, Cornwall EX23 0AJ.

Following discussions, **Cllr. Max Faulkner proposed that the Council make no comment on this application, seconded by Cllr. Graeme Swatton (2-3) (1 abs) however, the motion failed.**

461/24

**It was then RESOLVED to submit no objection, and this motion was carried (4-2).**

462/24

*\*\* Cllr. Michelle Carter returned to the meeting.*

**PA24/07408** Proposal: Prior notification of agricultural or forestry development for an agricultural building for cattle. Location: Langford Park, Marhamchurch, Bude EX23 0EA.  
**Following discussion, RESOLVED No objections.** **463/24**

**PA24/07445** Proposal: Change of use of land to residential and construction of attached garage addition to dwelling as approved under decision PA19/02248. Location: Land North-East of Penfound Farm, Poundstock, Bude, Cornwall.  
**Following discussion, RESOLVED no objections.** **464/24**

(b) Any applications received from Cornwall Council by the time of the meeting: None received. **465/24**

(c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> **466/24**

8. Finance to discuss and resolve a course of action with associated expenditure:

(a) To note income and investment statements - **NOTED.** **467/24**

(b) To resolve to approve payment of outstanding accounts as per schedule.  
**RESOLVED unanimously, to make payments as scheduled.** **468/24**

9. Agenda items to discuss and resolve a course of action and associated expenditure:

(a) To consider next steps for a new hall for Poundstock:

The Chair provided an update on the planning application for the new hall, reporting that the architect has recommended the Council to consider submitting a full application rather than an outline application. This approach, estimated at approximately £3,726, would result in significant cost savings. It was noted that while the application itself is not covered by the grant, consultancy and survey fees are grant-funded. The leaflets intended to encourage parishioners to join the Community Steering Group have been printed, under budget, and will be ready for distribution shortly across the parish. **469/24**

(b) To consider next steps for the public toilets in Widemouth Bay:

Following discussions, it was **unanimously RESOLVED to accept the quote to proceed with the installation of a new urinal in the gentlemen's toilets at the appropriate height for children. It was further agreed for Cllr. Eric Harris to liaise with the contractor to oversee the urinal installation and assess the possibility of covering and sealing the floor gutter if deemed appropriate.** **470/24**

After lengthy discussions, it was **unanimously RESOLVED to issue an invoice to the RNLI for its water usage, as its water is supplied directly from the public toilets, which is maintained by the Council.** **471/24**

(c) To consider quotes for Public Toilets Winter Cleaning Tender.

Following discussion, it was **unanimously RESOLVED to install lockable noticeboards in both the ladies' and gentlemen's public toilets to display a publicly visible daily cleaning log for completion by the cleaners. The Clerk and Chair were tasked with researching and purchasing the noticeboards within a budget of £120.00.** **472/24**

**It was further unanimously RESOLVED to accept the tender from T.J. Davies (Cleaners) for winter cleaning of the public toilets.** **473/24**

(d) Update PROW 28 Combe Lane (Cllr. Tom O'Sullivan):

Cllr. Tom O'Sullivan provided an update on PROW 28, reviewing previous communications, however, there has still been no response from Cornwall Council. **474/24**

(d) To agree response to ICO Case Reference IC-331809-T1V3 (Cllr. Tom O'Sullivan - Lead Councillor for Information Requests):

Cllr. Tom O’Sullivan reported that the appropriate response had been provided within the timescale, and no further action is required on this matter. The Council expressed its gratitude to Cllr. O’Sullivan for the significant time and effort he has dedicated to this issue. **475/24**

**10. To receive written reports and authorise any action:** **476/24**

(a) Poundstock Ward Member’s Report: Unable to attend the meeting Cllr. Chopak sent her apologies.

(b) Chair’s Report: The Chair reported that the speed sign promised by Highways has been received. It was agreed to install the sign at the previously designated position along the coast road in spring 2025. A letter of thanks will be sent to Oliver Jones in appreciation of his assistance.

(c) Clerk’s Report: No report.

**11. NDP Steering Group to receive reports and authorise any action and expenditure:** **477/24**

Ongoing, John Slater Planning Ltd is continuing work on the draft Neighbourhood Development Plan.

**12. Councils Representatives to receive reports from Outside Bodies:** No reports. **478/24**

**13. Portfolio Reports to receive written reports and authorise any action and expenditure:** **479/24**

(a) PROW Portfolio Holder, Cllr. Pamela Idelson provided an update, that a fallen sign for PROW 22 has been reported.

(b) Police Liaison Portfolio Holder, Cllr. Graeme Swatton provided an update regarding a new initiative focused on crime prevention for small businesses and leisure service outlets.

**14. Items for Information - None.** **480/24**

**15. Notification of meeting and suggested items for the agenda:**

Date of next meeting Wednesday 06-November 2024 at the Beach House, Widemouth Bay. **481/24**

**16. Casual Vacancy - None.** **482/24**

**17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw - None. **483/24**

**18. Close the Meeting -**The Chair closed the meeting at 20:40. **484/24**

## FINANCE SCHEDULE 16-OCTOBER 2024

### BANKING AND INVESTMENT STATEMENTS

CCLA	Statement 30/09/2024	£88,173.94
Call Account	Statement 30/09/2024	£93,658.97
Current Account	Statement 20/09/2024	£330,408.27
Reserve Account	Statement 20/09/2024	£61,587.69

### INCOME

Cornwall Council	CIL Poundstock Oct-24	£870.75
Barclays Bank PLC	Interest 03-Jun to 01-Sep 2024	£229.46
	<b>TOTAL INCOME 16/10/2024</b>	<b>£1,100.21</b>

### EXPENDITURE

Starboard Systems Limited	Invoice 7293 (DD) 01-Oct 24	£50.40
Laurence Associates	Invoice 23160 Architects Services for New Hall 30-Sep 24 (BACS)	£138.24
Paul Libretto	Invoice 03/10/2024 Renovation Work in Gents Toilets (BACS)	£3,000.00
Bude Windows & Cons Ltd	Invoice 4491 Balance Payment Windows in Public Toilets (BACS)	£2,650.56
British Gas	Invoice 808258899 Public Toilets 02-Sep to 23-Sep 24 (BACS)	£154.26
T.J. Davies Cleaning	Invoice 53 Cleaning of Public Toilets - October 2024 (BACS)	£1,800.00
Staff Costs	Mth 7 (BACS)	£829.20
HMRC/PAYE	PAYE/NIC Mth (BACS)	£219.67
	<b>TOTAL EXPENDITURE 16/10/2024</b>	<b>£8,842.33</b>